



## Board of Governors of the City of London School

**Date:** WEDNESDAY, 17 JUNE 2015

**Time:** 10.30 am

**Venue:** CITY OF LONDON SCHOOL, QUEEN VICTORIA STREET, EC4V 3AL

**Members:**

Deputy Billy Dove	Christopher Martin, (co-opted) (External Member)
Sophie Fernandes	Sylvia Moys
Stuart Fraser, (ex-officio) (Ex-Officio Member)	Deputy Joyce Nash
Marianne Fredericks	Dame Mary Richardson, (co-opted) (External Member)
Alderman David Graves	Ian Seaton
Deputy the Revd Stephen Haines	Deputy Dr Giles Shilson
Ronel Lehmann, (co-opted) (External Member)	Sir Michael Snyder, (ex-officio) (Ex-Officio Member)
Lord Levene of Portsoken, (co-opted) (External Member)	Deputy James Thomson
Edward Lord	Prof. Whitehouse, (co-opted) (External Member)

**Enquiries:** Jacqui Daniels  
tel. no.: 020 7332 1480  
jacqui.daniels@cityoflondon.gov.uk

**Lunch will be served at 1pm.  
N.B. Part of this meeting could be the subject of audio visual recording**

**John Barradell  
Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **ORDER OF THE COMMON COUNCIL**

Order of the Common Council of 23 April 2015, appointing the Board and setting out its terms of reference.

**For Information**  
(Pages 1 - 2)

4. **ELECTION OF CHAIRMAN**

To elect a Chairman pursuant to Standing Order No. 29.

**For Decision**

5. **ELECTION OF DEPUTY CHAIRMAN**

To elect a Deputy Chairman pursuant to Standing Order No. 30.

*[The immediate past Chairman has indicated that he would like to exercise his right under Standing Order no. 30(3)(a) to stand as Deputy Chairman for the ensuing year.]*

**For Decision**

6. **MINUTES**

To approve the public minutes and summary of the meeting held on 25 February 2015.

**For Decision**  
(Pages 3 - 6)

7. **APPOINTMENT OF CO-OPTED GOVERNORS**

Report of the Town Clerk.

**For Decision**  
(Pages 7 - 8)

8. **APPOINTMENT OF THE BURSARY COMMITTEE**

To appoint the Bursary Committee for the year ensuing – to comprise the Chairman and Deputy Chairman of the Board and up to five other Governors.

**The Bursary Committee for 2014/15:-**

Deputy Dr. Giles Shilson (Chairman)

Ian Seaton (Deputy Chairman)

Deputy Joyce Nash

Sylvia Moys

Deputy the Reverend Stephen Haines

Dame Mary Richardson

Deputy James Thomson

[N.B. The Sub Committee did not meet in 2014/15.]

**For Decision**

9. **APPOINTMENT OF THE REFERENCE SUB COMMITTEE**

To appoint a Reference Sub Committee to consider arrears of School fees, sabbatical leave and Estimates (including fee increases and other such matters as the Board may from time to time decide).

**Reference Sub Committee 2014/15:-**

Deputy Dr Giles Shilson (Chairman)

Ian Seaton (Deputy Chairman)

Deputy Joyce Nash

Sylvia Moys

Deputy the Reverend Stephen Haines

Edward Lord

Deputy James Thomson

[N.B. The Sub Committee did not meet in 2014/15.]

**For Decision**

10. **APPOINTMENT OF THE AGBIS REPRESENTATIVE**

To appoint a representative to the Association of Governing Bodies of Independent Schools for the ensuing year.

**Representative in 2014/15:-**

Edward Lord

**For Decision**

11. **ASSOCIATION OF GOVERNING BODIES OF INDEPENDENT SCHOOLS - ANNUAL GENERAL MEETING AND CONFERENCE**

Report of the Board's AGBIS representative.

**For Decision**  
(Pages 9 - 22)

12. **TEACHERS' PAY PANEL**

Report of the Director Human Resources.

**For Decision**  
(Pages 23 - 28)

13. **HEAD'S REPORT**

Report of the Head of the City of London School.

**For Information**  
(Pages 29 - 36)

14. **COUNTER-TERRORISM AND SECURITY ACT 2015**

Report of the Remembrancer.

**For Information**  
(Pages 37 - 48)

15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

17. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**Part 2 - Non-Public Agenda**

18. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 25 February 2015.

**For Decision**  
(Pages 49 - 52)

19. **EDUCATION STRATEGY**

Report of the Head of the City of London School.

**For Information**  
(Pages 53 - 58)

20. **HEAD'S REPORT**

Report of the Head of the City of London School.

**For Information**  
(Pages 59 - 70)

21. **SCHOOL FEES - SERVICE BASED REVIEW**  
Report of the Head of the City of London School.  
**For Information**  
(Pages 71 - 76)
22. **SCHOLARSHIPS AND BURSARIES - SERVICE BASED REVIEW**  
Report of the Head of the City of London School.  
**For Information**  
(Pages 77 - 82)
23. **SCHOOL SECURITY**  
Report of the Head of the City of London School.  
**For Information**  
(Pages 83 - 84)
24. **SABBATICAL APPLICATIONS**  
Report of the Head of the City of London School.  
**For Decision**  
(Pages 85 - 90)
25. **RISK REGISTER**  
Report of the Head (To Follow).  
**For Decision**
26. **WAIVER OF PROCUREMENT REGULATIONS TO PURCHASE A MANAGEMENT INFORMATION SYSTEM**  
Report of the Head.  
**For Information**  
(Pages 91 - 96)
27. **CHILD PROTECTION ISSUES - ANNUAL REPORT**  
Report of the Head.  
**For Information**  
(Pages 97 - 108)
28. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

29. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

30. **GOVERNORS ONLY ITEMS**

a) **Governors Only minutes** (Pages 109 - 110)

To agree the Governors only minutes of the meeting held on 25 February 2015.

b) **The Chairman to be heard relative to a staffing matter.**